

Coronavirus Instructions and Information

Coronaviruses are a large family of viruses that are common across the world. These viruses can cause mild symptoms ranging from a fever and cough to more serious conditions such as severe pneumonia, shortness of breath and breathing difficulties.

In December 2019, a new strain of coronavirus (COVID-19) was first identified in Wuhan City, China. This virus has now spread to other countries. The UK Chief Medical Officers have declared the risk to the public to be moderate. But the risk to individuals remains low. As part of its Health and Safety Policy and in the interest of protecting its employees, the Group implements with immediate effect the following measures on all its sites:

If you have recently been travelling outside of the UK, you may be at an increased risk of COVID-19 (coronavirus). The link below provides current information on COVID-19 which should help you assess whether you need to take any further action.

Great Britain: <https://www.gov.uk/government/organisations/public-health-england>

Northern Ireland: <https://www.publichealth.hscni.net/news/covid-19-coronavirus>

Republic of Ireland: <https://www.hse.ie>

Areas of risk are China, Thailand, Japan, Rep of Korea, Hong Kong, Taiwan, Singapore, Malaysia, Macau, Northern Italy, Iran, Vietnam, Cambodia, Laos and Myanmar. The above link will have the most up to date information regarding areas of risk and should be referred to. Help lines are also available should individuals require further information.

Woodside Logistics Group Guidance

Company procedure for access to the Group's sites applies restrictions to visitors from these countries. Anyone arriving from one of these countries, for example from Italy, or who has stayed there in the last 14 days, is requested not to enter Woodside Logistics Group sites.

Woodside Logistics Group employees returning from these countries must imperatively and immediately contact their GP and act on the advice given and communicate the same to the HR Manager.

International travel must be limited to strictly essential journeys only, with managers validating the requirement and assuming responsibility for their decision. Similarly, where travel is required, only meetings that are strictly essential may be organised at WLG sites or elsewhere. Alternatives such as video conference calls should be considered.

If you have any queries regarding any recent travel you should contact your local public health authority for guidance, contact details available via the above links.

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QSHE BRIEF



Brief Number: 140 COVID -19

If you are experiencing any symptoms of the virus, for example, coughing, shortness of breath, breathing difficulties or high temperature or fever you should contact your GP surgery by telephone for advice. In an emergency contact 999 or 112 and advise of your symptoms and recent travel history.

Recommended advice to assist in preventing the spread of the virus is to cough or sneeze into a tissue and dispose of this in the bin and wash your hands with soap and water. CATCH IT, BIN IT, KILL IT!

Measures recommended for the prevention of seasonal diseases should be strictly applied: avoid all physical contact when greeting each other and wash hands regularly with soap and water.

A handwritten signature in black ink, appearing to read 'Eddie Fleming'.

Eddie Fleming
QSHE Manager

A handwritten signature in black ink, appearing to read 'Mark Grain'.

Mark Grain
Finance Director

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